**VIRTUAL EXCHANGE PROJECT PROPOSAL FORM**

http://virtualexchange.umich.edu/

DEADLINE:  Friday February 28, 2020 at 5 p.m. ET

E-mail to:  virtual.exchange@umich.edu

**Faculty Information**

**University of Michigan faculty**

Your Name:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Your Uniqname: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Your Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Your Department, School, College, and Campus:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 **International Partner Faculty
If you have one in mind**

Name:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Institution or Affiliation:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Department or School:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Discipline and area of expertise:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Proposal Summary**

Please summarize your proposal, including answers to the following questions.

* Why would you like to integrate a virtual exchange into your course or co-curricular activity?
* How do you envision the design of the virtual exchange within your project?
* What is the added value that students will gain through this international experience?
* Are there particular instructional or intercultural goals you wish to achieve with this approach?

**Course Information**

Course name and number (if applicable):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Is this a new or an existing course or activity?  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Will the U-M students be undergraduates, graduate students, or both? \_\_\_\_\_\_\_\_

How many U-M students do you expect to enroll or participate?  \_\_\_\_\_\_\_\_\_\_\_\_\_

Potential number of students at the partner end:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

How often might this course or co-curricular activity be offered?  Every semester / Every year / Every two years / Other (elaborate)

In what U-M semester would you expect that this will first be offered?

\_\_\_\_  Fall 2020

\_\_\_\_  Winter 2021

\_\_\_\_  Spring/Summer 2021

\_\_\_\_  Other

\_\_\_\_  Uncertain

Briefly describe your course or co-curricular activity, including the instructional objectives related to your proposal. You may also include any specific degree requirements that are satisfied by this experience.

**Teaching Approach**

Describe the teaching approach and learning activities you wish to conduct within the virtual exchange. Discuss how you envision communications will flow between professors and students and among the students themselves between locations, keeping in mind the difference between a university-supported connection (such as in a classroom) and connections that may take place on the students’ own time. Include what language(s) will be used for communication and what communication and collaboration tools you are considering.

**Impact**

What impact do you hope the virtual exchange will have?  What ideas do you have on how to identify that impact?

**Sustainability**

Assuming that this class provides a positive experience for you and your students, what are your ideas on making this work sustainable within your department or unit?

**Challenges**

Are there any challenges that you and your international faculty partner (should you have one already) have identified?

The following applies to **Lecturer Applicants** **only**:

By 5:00 p.m. on Friday, February 14, 2020, please have your chair or associate chair send an e-mail to virtual.exchange@umich.edu, with language that confirms that:

This proposal is being submitted by a Lecturer who has 1) a continuing appointment at the University of Michigan; and 2) development responsibilities for courses or co-curricular activities (i.e., an assignment from the dean, chair, or associate dean or chair to develop a new course or significantly revise an existing course).

Complete this Proposal Form and submit via e-mail to **virtual.exchange@umich.edu**. Submissions are due by **5:00 p.m. on Friday, February 28, 2020.**